



STUDENT SUCCESS PROGRAMS & RECRUITMENT

2017 – 2018 STUDENT SUCCESS AMBASSADOR APPLICATION

MISSION

South Mountain Community College's Student Success Ambassador Program creates dynamic, student-centered experiences to inspire personal, academic, and professional development. By participating in our leadership program, you will play a role in student success, and you will enhance your own leadership potential that will support you in your future endeavors.



APPLICATION DEADLINE

Friday, April 14th, 2017

**Applications received after the deadline will be considered ONLY if vacancies exist.*

FOR QUESTIONS, CONCERNS, OR TO SUBMIT, PLEASE CONTACT

Melissa Carrasco
Student Services Specialist
Student Success Programs & Recruitment Department
Student Enrollment Services, Office 113
Office: 602-243-8176

STUDENT SUCCESS AMBASSADOR PROGRAM DESCRIPTION

ROLE

- Serve as a representative of South Mountain Community College (SMCC).
- Be a member of the Vice President of Student Development's student advisory council.
- Attend ongoing, mandatory training throughout the summer and academic year.
- Interact with new/prospective students and community members.
- Acquaint new students with campus services, programs, and activities.
- Encourage students to get involved on campus.
- Assist in New Student Orientation with the preparation and distribution of materials.
- Facilitate small group activities, ice breakers, and campus tours for potential, incoming, and continuing students.
- Assist the Student Development Division with the set-up and the break-down of New Student Orientation sessions and Recruitment events.
- Network at SMCC and serve on Student Panels.
- Attend Student Leadership Retreats for additional training and networking opportunities.
- Assist with New Student Orientation, Welcome Week, Student Success Workshops, Cougar Day, Student Leadership Venture, and other student engagement activities.
- Follow up with prospective students through phone calls, e-mails, and/or other communication methods.

Note: Some weekend events will be required and many recruitment events will be off campus (Local Feeder High School visits, community events such as the Laveen BBQ, College Fair Circuit, and more). You will need to be able to get to campus to travel with SMCC staff in a timely manner.

QUALIFICATIONS

- Be available for all trainings.
- Completion of at least 6 credits at SMCC.
- Maintain enrollment in a minimum of 6 credits at SMCC (Fall and Spring terms only).
- Maintain a minimum GPA of 2.75 at the time of application and throughout participation in program (periodic progress reports will be required).
- Leadership potential, professional demeanor, strong work ethic, and willingness to take initiative.
- Flexibility, responsibility, and ability to work effectively with a diverse group of team members, students, and SMCC staff.

ROLE REQUIREMENTS

SUMMER 2017

- Attend weekly, mandatory trainings on Wednesdays from May 2017 – July 2017.
- Support 2 pre-selected, mandatory New Student Orientation sessions from May 2017 – June 2017.
- New Student Orientation Summer shifts will be either from 9:00AM – 2:00PM or 12:30PM – 5:30PM.

FALL 2017

- Attend bi-weekly, mandatory meetings/trainings on Wednesdays during September 2017 – November 2017.
- Attend Mentor One-on-One meetings, coaching sessions, Student Success Workshops, and serve on Student Panels.
- Dedicate at least 2 hours to assist with Welcome Week events and activities.
- Support a minimum of 5 New Student Orientation sessions and provide campus tours during October 2017 – January 2018.
- Support a minimum of 4 Recruitment events (on-campus and/or off-campus) during August 2017 – December 2017.

SPRING 2018

- Attend bi-weekly, mandatory meetings/trainings on Wednesdays during January 2018 – May 2018.
- Attend Mentor One-on-One meetings, coaching sessions, Student Success Workshops, and serve on Student Panels.
- Dedicate at least 2 hours to assist with Welcome Week events and activities.
- Support a minimum of 5 New Student Orientation sessions and provide campus tours during March 2018 – May 2018.
- Support a minimum of 4 Recruitment events (on-campus and/or off-campus) during the months of January 2018 – May 2018.
- Assist SMCC Staff with preparation for Cougar Day and work with Ambassador Peers for Cougar Day presentations.
- Engage in helping promote Priority Registration and Graduation.

COMPENSATION

- SMCC Uniform Shirt
- Materials provided during all training sessions
- An honorary stipend* will be dispersed at the end of the Summer (before Fall semester starts) and at the end of Fall (before Spring Starts)

**Stipend disbursement is subject to upholding and completing program expectations.*

PROGRAM EXPECTATIONS

1. ***GROWTH ZONE.** There is no growth in the comfort zone, and no comfort in the growth zone. This program is about accelerating your growth and learning, so please:
 - Be willing to name what you don't know.
 - Admit when you are stuck.
 - Ask for help.
2. ***NO JUDGEMENT ZONE.** Kindly be willing to suspend all judgment of yourself, your peers, and your mentors, since judgment interferes with learning-- no one gets to be wrong. We will assume that there is no right/wrong in the student leadership experience, just learning.
3. ***MAKE REQUESTS.** If you feel frustrated, or if you have a need, please make a request. Kindly take responsibility for what you need. This is good practice for life and future roles.
4. ***YOU ARE IN THE DRIVER'S SEAT.** This program is structured to respond to your goals, your life experiences, and your needs. Be prepared to be challenged!
5. ***CONFIDENT VULNERABILITY.** Your learning in this leadership program is equal to your willingness to put your walls down, to be open, and to explore. This kind of self-honesty is a measure of maturity and reflects your inner brilliance and quiet strength.
6. You are a role model at all times (On & Off campus).
7. Be an asset by using your strengths to enhance the program.
8. Work productively as part of a team.
9. Be professional at all times.
10. Be on time.
11. Take pride in your appearance. Wear your program shirt/attire for each event you participate in.
12. Respect EVERYONE.
13. Make students feel comfortable and welcome.
14. Fulfill your commitment.
15. Complete tasks assigned in a timely manner.
16. Be proactive in personal learning and enhancement.
17. Be flexible.
18. Bring any problems directly to the coordinator.
19. HAVE FUN while ensuring others' success!

* 1 – 5 adapted from © Strengths Strategy Inc.™

Student Success Ambassadors must comply with all rules and procedures of South Mountain Community College and the Student Success Ambassador Program.

STUDENT SUCCESS AMBASSADOR APPLICATION FORM

PLEASE PRINT CLEARLY OR TYPE

Full Name: _____ MCCC Student ID: _____

Home Address: _____

Home Phone Number: _____ Cell Number: _____

Text Messaging: Yes No *(strictly used for updates and announcements)*

Email Address: _____ Check Regularly: Yes No

Birth Date (Month/Day): _____ Celebrate: Yes No

Emergency Contact (Name/Number): _____

College Major/Degree: _____ Cumulative GPA: _____

When do you plan to graduate and/or transfer from SMCC? _____

Other Colleges/Universities Attended: _____

Best way to reach you: Home Phone Cell Phone Email Best time: _____

Shirt Size: Small Medium Large XL XXL Other _____

What are your top 5 Strengths?

1. _____

4. _____

2. _____

5. _____

3. _____

Are you available in the Summer (May 2017 - July 2017)? Yes No

If no, please explain: _____

Do you have any other on-campus commitments for the 2017-2018 academic year? Yes No

If yes, please explain: _____

PLEASE TYPE & ATTACH YOUR ANSWERS FOR THE FOLLOWING QUESTIONS

1. Why do you want to be a South Mountain Community College Student Success Ambassador?
2. What do you feel are three challenges facing college students today?
3. What is your most positive memory about your experience at South Mountain Community College?
4. What unique quality would you bring to the South Mountain Community College Student Leadership Program that you are applying for?
5. What does leadership mean to you?
6. What is something you hope to gain from this program?

PLEASE SIGN BEFORE RETURNING

I have read and understand the enclosed program description and responsibilities.

I agree to (please initial next to each item):

_____ Be available for all trainings.

_____ Show full commitment and effort to the Student Success Ambassador program I am applying for.

_____ Show full commitment to the 2017 – 2018 academic year.

I agree that the information submitted on this application is complete and correct and may be utilized by members of the Student Development Division. In addition, the undersigned authorizes the staff members involved in the program to verify his/her grade point average by administering periodic progress report checks, and also verifying references that were submitted.

Signature: _____

Date: _____

Print Name: _____

**Please note: Interviews will be held the week of April 17th, 2017.*

South Mountain Community College will not discriminate, nor tolerate discrimination against any applicant because of race, color, religion, gender, sexual orientation, national origin, age, or disability.

