

## ADDENDUM TO 2018-2019 CATALOG

### VISION, MISSION AND VALUES

#### VISION

**South Mountain Community College educates minds, transforms lives, touches hearts, and builds community.**

#### MISSION

South Mountain Community College provides quality higher education for our diverse community. We create a caring teaching and learning environment that fosters student development and supports productive citizenship in an increasingly global and technological society.

Our purpose is to meet these needs by offering:

- General education courses
- Transfer programs
- Occupational education and career development
- Continuing education
- Developmental studies and English as a second language
- Cultural, civic, and social events
- Academic support and student services

#### OUR VALUES

We are inspired and guided by our core values:

**Collaboration:** We are inclusive in our relationships with colleagues, departments and community and respectful of their ideas.

**Community:** We serve our community by recognizing our inter-dependence, celebrating our history, honoring our diverse cultures, and building our future.

**Excellence:** We model exemplary teaching, learning, service and leadership through continuous improvement, creativity and innovation.

**Integrity:** We are accountable to the communities we serve and are truthful, sincere, transparent and responsible for our actions.

**Wellbeing:** We are a college community that encourages and develops social, physical, career, community and financial wellbeing.

#### ACCREDITATION

South Mountain Community College and the Maricopa Community College District Board reserve the right to change or withdraw, without notice, any of the materials, information, requirements, and regulations stated in this catalog.

South Mountain Community College is a member of the Maricopa County Community College District and is recognized by the Arizona State Community College Board.

South Mountain Community College is accredited by the Higher Learning Commission, North Central Association of Colleges and Schools.

#### The Higher Learning Commission

230 South La Salle Street, Suite 7-500

Chicago, Illinois 60604

Email: [info@hlcommission.org](mailto:info@hlcommission.org)

Telephone (800) 621.7440

Website: [www.ncahic.org](http://www.ncahic.org)

#### ACCREDITATION

South Mountain Community College is an active participant in the **HLC Open Pathways process** for Reaffirmation of Accreditation in 2019-20, having received full reaffirmation by the Higher Learning Commission in 2009. The Open Pathways model is focused on two processes:

Each year we participate in the Assurance Review process by uploading a variety of materials relevant to its processes that serve as appropriate evidence that South Mountain is pursuing and achieving the five Criteria for Accreditation and the Core Components as determined by the HLC. In 2019-20, we will provide a comprehensive report that references this evidence. The evaluation process concludes with a visit from a panel of peer reviewers.

The second process is Quality Initiative project that, in our time line, is proposed, approved, conducted and reported between Fall 2014 and Spring 2019. This project is a major improvement effort that "should suit the institution's present concerns or aspirations."

## **WHAT ARE THE ASSURANCE REVIEW CRITERIA?**

### **CRITERION ONE – MISSION**

The institution's mission is clear and articulated publicly; it guides the institution's operations.

### **CRITERION TWO – INTEGRITY: Ethical and Responsible Conduct**

The institution acts with integrity: its conduct is ethical and responsible

### **CRITERION THREE – TEACHING AND LEARNING: Quality, Resources, and Support**

The institution provides high quality education, wherever and however its offerings are delivered.

### **CRITERION FOUR – TEACHING AND LEARNING: Evaluation and Improvement**

The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.

### **CRITERION FIVE – Resources, Planning, and Institutional Effectiveness**

The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities. The institution plans for the future.

Further details including the Core Components of each Criterion are available at <http://www.ncahlc.org/Information-for-Institutions/criteria-and-core-components.html>.

## 2.9 VETERANS SERVICES

The Maricopa Community Colleges' veterans' services offices act as liaisons with the Department of Veterans Affairs. Each program must be approved by the Department of Veterans Affairs. Students may be eligible to receive educational benefits if they are registered in courses that apply to the student's approved programs. Application forms, counseling, advisement and tutoring are available for students who are eligible for veteran's educational benefits. Students applying for veteran's educational benefits should allow eight to ten weeks before receiving benefits. The amount of benefits awarded is determined by the Department of Veterans Affairs and is based on the number of credit hours or clock hours for which a student is enrolled and the length of the enrollment period for each course.

It is the student's responsibility to notify the office that serves veterans at their campus regarding any change in enrollment, address, program of study, enrollment at another institution, or any other change that may impact their veteran's educational benefits.

Those students receiving benefits must follow the VA academic progress policy to continue to receive benefits.

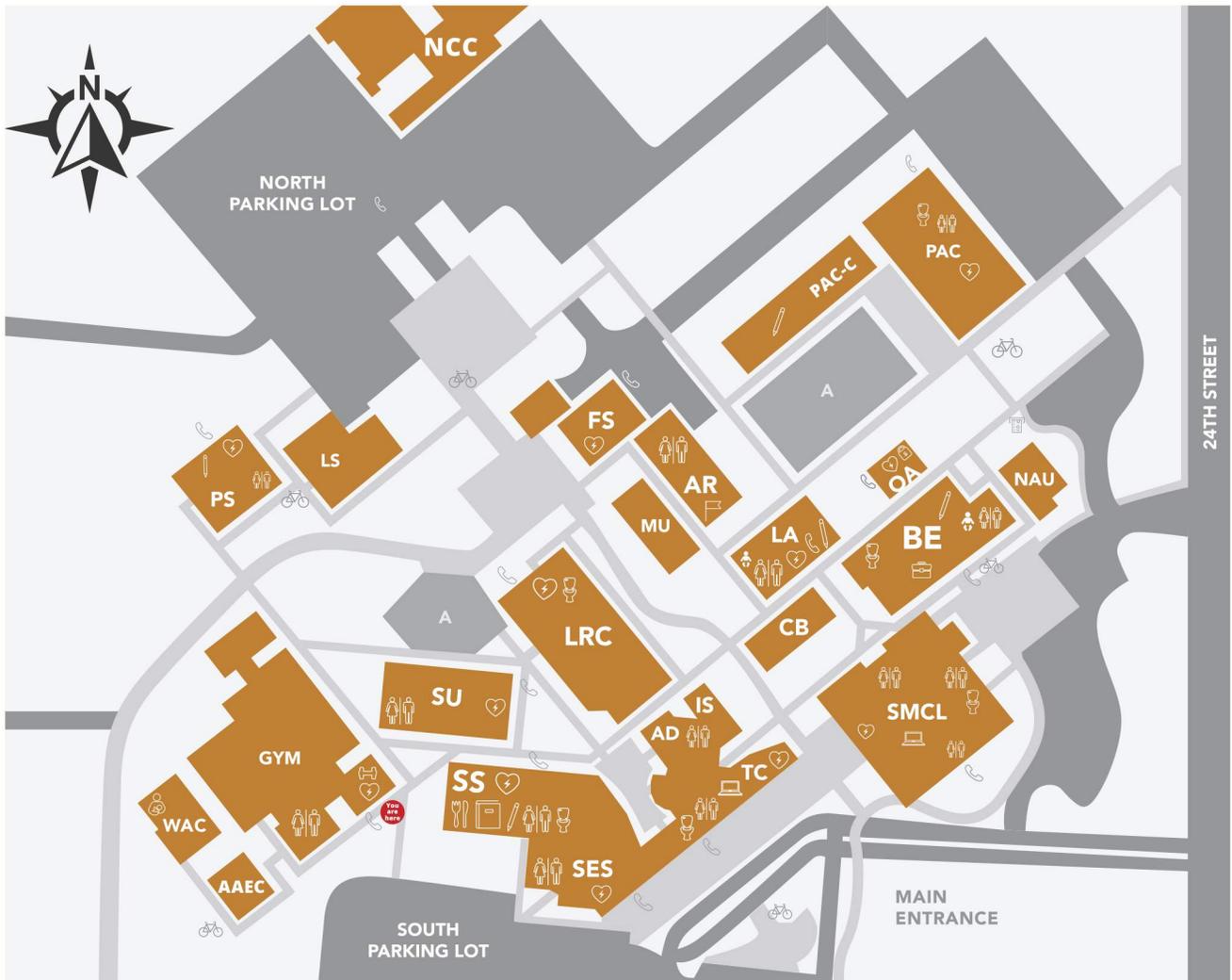
Department of Veterans Affairs regulations require that all persons using any type of veteran educational assistance program make satisfactory academic progress toward achievement of their educational objective (program of study). A student who does not meet the minimum standards of 2.0 upon completion of 12 or more credit hours will be placed on probation, at which point the student will have no more than two semesters in which to improve academic standing to acceptable. At this point, if satisfactory academic progress has not

been demonstrated, veteran educational benefits will be terminated. Benefits may be resumed when the student raises the cumulative grade point average to the required minimum standards or demonstrates the ability to meet these standards through the approval of a written appeal. For appeal procedures, contact the office that serves veterans at your campus.

For additional details and information regarding veteran's educational benefits, contact the office that serves veterans at your campus.

### **Distance Learning:**

The course content and competencies for distance learning classes are the same as courses offered in-person or in a hybrid format. The courses offered in this format lead to completion of MCCC degrees and/or certificates of completion. Colleges use Learning Management Systems (LMS) like Canvas and RioLearn for online offerings. These portals are used for both hybrid and online classes. Students must use their Maricopa Enterprise ID and password to access the portal. The link to the portal is provided on the college home page and on [my.maricopa.edu](http://my.maricopa.edu), the district's website for student access to Maricopa tools. Maricopa-assigned student email addresses are used for communicating with students within the tools. Students are also able to communicate with the instructor through the LMS, via Maricopa e-mail or by phone.



7050 S. 24th Street Phoenix, AZ 85042

- A** | Amphitheatre
- AD** | Administration
- AAEC** | AZ Agribusiness & Equine Center Annex
- AR** | Art
- BE** | Business Education
- CB** | Classroom Building
- FS** | Facilities Services
- GYM** | Gymnasium Fitness Center
- IS** | Engineering Lab
- LA** | Liberal Arts
- LRC** | Learning Resource Center
- LS** | Life Sciences

- MU** | Music
- NAU** | Northern Arizona University
- NCC** | North Campus Complex
- OA** | Office Annex
- PAC** | Performing Arts Center
- PAC-C** | PAC-Classrooms
- PS** | Physical Sciences
- SES** | Student Enrollment Services
- SMCL** | South Mountain Community Library
- SS** | Student Services
- SU** | Student Union
- TC** | Technology Center
- WAC** | West Annex Complex

- Bookstore**
- Cafeteria**
- Fitness Center**
- Police 602-243-8100**
- AED (Automated, External, Defibrillator)**
- Emergency Phone**
- Restrooms All Genders**
- Restrooms Gender Specific**
- Accessible**
- Family Restroom with Changing Table**

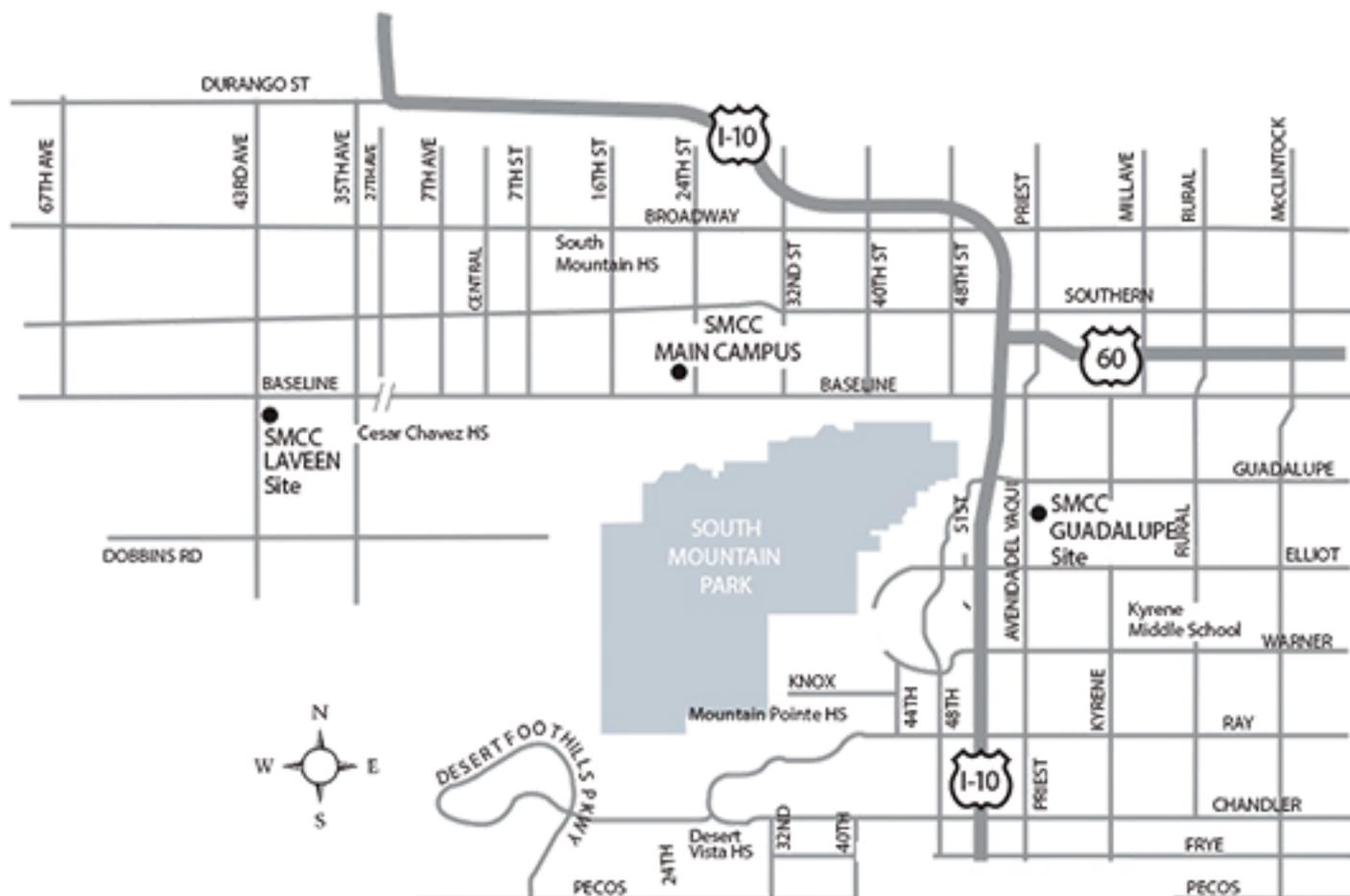
- Computer Lab**
- Division Offices**  
Language Arts (LA Building)  
Math and Science (PS Building)  
Counseling (SS Building)  
myCareer, Library & Center for Teaching & Learning (BE Building)  
Communication, Fine Arts & Social Sciences (PAC Building)
- Bike Rack**
- Community Entrepreneurship Center**
- International Ed. Services**
- Lactation Room**
- ATM Machine**



The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District. The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit [www.maricopa.edu/non-discrimination](http://www.maricopa.edu/non-discrimination).

# AREA MAP

7050 S. 24th Street • Phoenix, AZ 85042



## LAVEEN

SMCC Laveen Site  
Legacy Traditional School  
7900 S 43rd Avenue  
Laveen, AZ 85339  
602.243.8217

## SOUTH MOUNTAIN

SMCC Main Campus  
7050 S. 24th Street  
Phoenix, AZ 85042  
602-243-8000  
Se habla español

## GUADALUPE

SMCC Guadalupe Site  
9233 S. Avenida del Yaqui  
Guadalupe, AZ 85283  
602-243-8217  
Se habla español