

# PAY-for-PRINT

## STUDENTS AND COMMUNITY USERS

### WHY:

We want to reduce the amount of paper and ink used at SMCC, as part of our commitment to sustainability and “going green”.

### HOW IT WORKS:

- Students and community users will be charged for every copy printed at common-use computers throughout the college.
- This will include computers in the library, commons, classrooms and cyber café.
- Copies will cost 10¢ per page (black & white) and \$1.00 per page (color).
- Students will receive a \$10.00 print credit equaling 100 free black & white copies upon registering every semester at SMCC.
- Once that amount has been expended, students can purchase additional printing funds at the SMCC Cashier’s Office during business hours.
- No refunds for unused copies will be given.
- Student printing accounts and their balances will be maintained semester to semester. Accounts inactive for more than a year will be deleted along with any remaining balance.
- When you attempt to print a document, you will be prompted to enter your MEID and password. The cost of the printing will be deducted from your account and your remaining balance will be displayed.
- Community users (non-students) or students not enrolled during the current semester at SMCC wishing to print may purchase a \$15.00 print account from the SMCC Cashier’s Office during business hours.
- **DON’T RUN SHORT** - be sure you have sufficient funds in your print account before attempting to print at times when the Cashier’s Office is closed.

Questions? Contact us at [info@smcmail.maricopa.edu](mailto:info@smcmail.maricopa.edu).



**SMCC Cashier’s Office Business Hours**  
Monday – Thursday 8:00 a.m. - 7:00 p.m.  
Friday 8:00 a.m. - 3:00 p.m.  
(Closed Fridays during summer)

