DRS CONNECT: Student Application Process

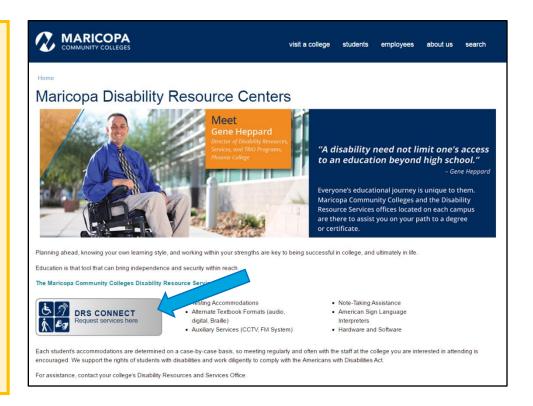
To Request DRS Services

1. Apply at Maricopa Community College website OR your local college DRS website

www.maricopa.edu/ Maricopa-disabilityresource-centers

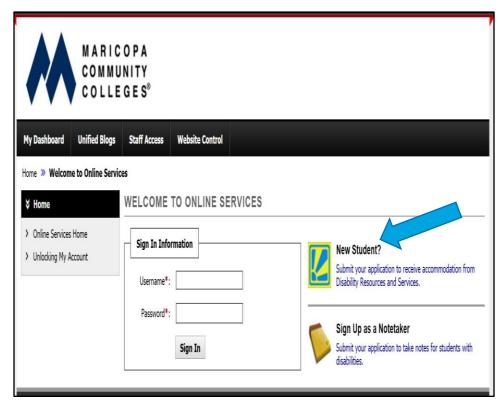
2. Click on

DRS CONNECT
Register Services here



New Students

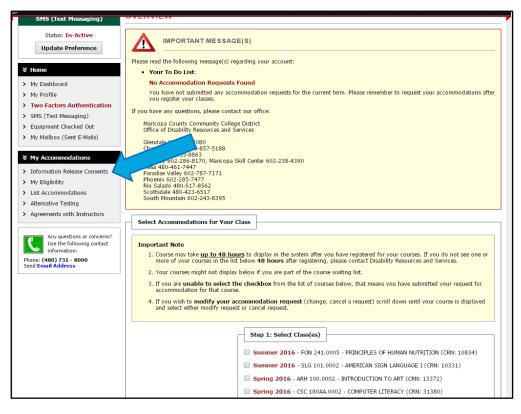
- 1. Click on New Student?
- **2.** Complete the application
- **3.** If you have a Maricopa MEID type when prompted otherwise, leave blank
- Complete required fields. You have option to upload your disability documentation



**WAIT for DRS to contact you by email. Please read your student email frequently for messages. When notified, you may log into DRS connect to request accommodations from those granted by DRS Representative & sign release forms.

Sign Releases

- 1. Log onto DRS CONNECT to Sign Releases
- 2. Click Information Release Consent



Sign Releases (con't)

Click the drop down menu and Complete (2) Releases:

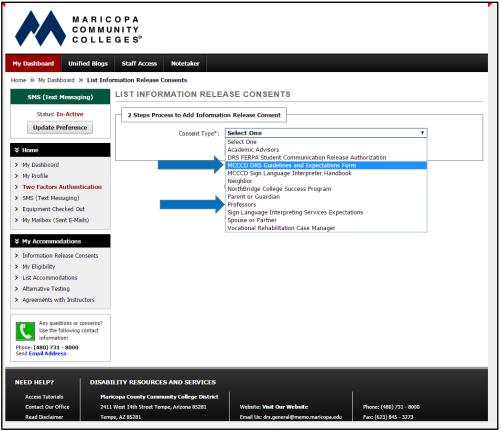
1. MCCCD DRS
Guidelines and
Expectations Form
Read the content
click submit

2. Professors

In the name area put
"ALL MCCCD
Professors"
click submit

3. Other Releases are optional

These releases are good for a year unless you choose to extend it



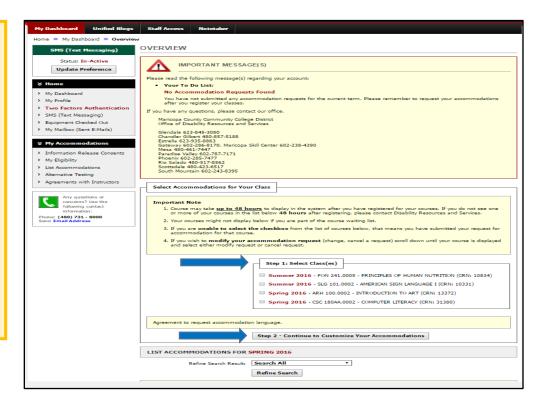
Requesting Accommodations

- 1. Log onto *DRS*CONNECT
- 2. For Step 1, select classes you want accommodations
- 3. For Step 2 Click to

 Continue to

 Customize Your

 Accommodation



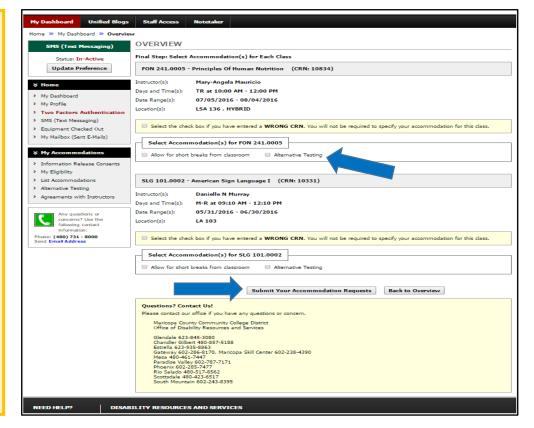
1. Select Accommodations

For each class you want particular accommodation

2. Make sure you click on:

Submit Your Accommodation Requests.

If you forget or want to remove an accommodation, you can always go back in to make changes.



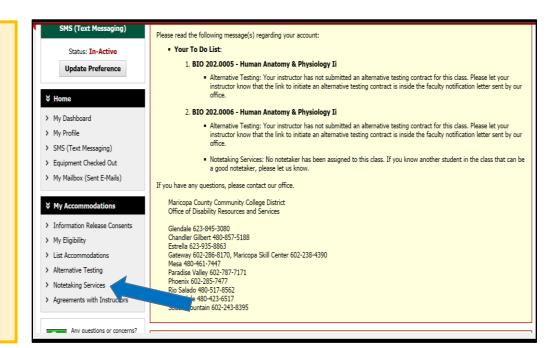
- 1. Once you have requested accommodations, contact DRS office to schedule an intake appointment to review accommodations at (602)243-8395.
- 2. DRS Advisor will then review accommodations a last time before emailing instructors and student
- 3. Contact DRS if you don't receive email by 2nd week of semester
- 4. Discuss with instructor specifics of accommodations, if needed

Access Class Notes in DRS CONNECT

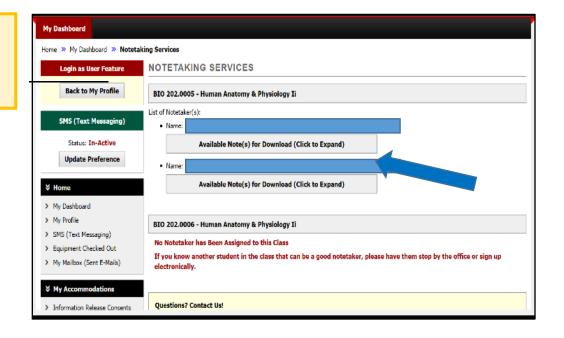
(for those who qualify for this accommodation)

- 1. Sign into DRS CONNECT
- 2. Select *Notetaking*Services under

My Accommodations



View the classes & Available notes to download



Notes are listed by title

