DRS CONNECT: Requesting DRS Accommodations

(Existing Students)

<u>To Request</u> <u>DRS Accommodations</u> 1. Visit the Maricopa Community College website

<u>www.maricopa.edu/</u> <u>Maricopa-disability-</u> <u>resource-centers</u>

2. Click on

DRS CONNECT Register Services here



For assistance, contact your college's Disability Resources and Services Office.

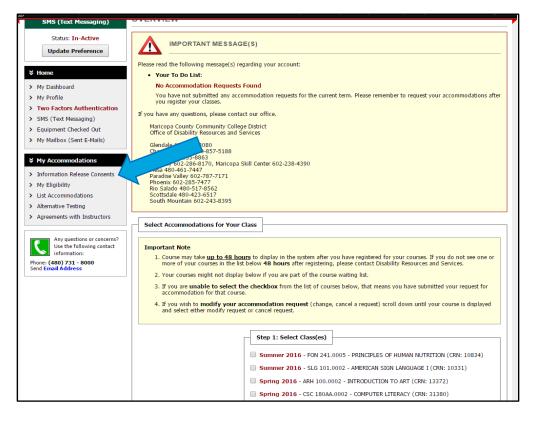
<u>Log In</u>

- **1.** Populate sign in fields with Maricopa MEID and password.
- 2. Notify a DRS Representative immediately if you are unable to log into the system.

MARIC COMMU COLLE	NITY			
My Dashboard Unified Blogs	Staff Access Website Control			
Home » Welcome to Online Services				
\$ Home	WELCOME TO ONLINE SERVICES	_		
Online Services Home Unlocking My Account	Sign In Information New Student? Username*: Submit your application to receive accommodation from Disability Resources and Services.			
	Password*: Sign In Sig	-		

Sign Releases

- 1. Log onto DRS CONNECT to Sign Releases
- 2. Click Information Release Consent



Sign Releases (con't)

Click the drop down menu and Complete (2) Releases:

1. MCCCD DRS Guidelines and Expectations Form Read the content click submit

2. Professors In the name area put "ALL MCCCD Professors" click submit

3. Other Releases are optional

These releases are good for a year unless you choose to extend it

C C C	A R I C O P A O M M U N I T Y O L L E G E S [®]	
My Dashboard Unifi	ied Blogs Staff Access Notetaker	
Home » My Dashboard »	» List Information Release Consents	
SMS (Text Messagi	ing) LIST INFORMATION RELE	EASE CONSENTS
Status: In-Active	e 2 Steps Process to Add Informat	tion Release Consent
Update Preference	Ce Consent Type*:	Select One Select One Academic Advisors DR5 FERPA Student Communication Release Authorization
 My Dashboard My Profile Two Factors Authent SMS (Text Messaging) Equipment Checked Ou My Mailbox (Sent E-Mail 	ut	MCCCD DRS Guidelines and Expectations Form MCCCD Sign Language Interpreter Handbook Neighbor NorthBridge College Success Program Parent or Guardian Professors Sign Language Interpreting Services Expectations Spouse or Partner Vocational Rehabilitation Case Manager
My Accommodations Information Release Co My Eligibility List Accommodations Alternative Testing Agreements with Instru	onsents	
Any questions or c Use the following or information: Phone: (480) 731 - 8000 Send Email Address		
NEED HELP?	DISABILITY RESOURCES AND SERVICES	
Access Tutorials Contact Our Office Read Disclaimer	Maricopa County Community College District 2411 West 14th Street Tempe, Arizona 85281 Tempe, AZ 85281	Website: Visit Our Website Phone: (480) 731 - 8000 Email Us: drs.general@memo.maricopa.edu Fax: (523) 845 - 3273

<u>Requesting</u> <u>Accommodations</u>

- 1. Log onto DRS CONNECT
- 2. For Step 1, select classes you want accommodations
- **3.** For Step 2 Click to *Continue to Customize Your Accommodation*

My Dashboard Unified Blogs	Staff Access Notetaker		
Home » My Dashboard » Overview			
SMS (Text Messaging)	OVERVIEW		
Status: In-Active			
Update Preference			
× Home	Please read the following message(s) regarding your account: • Your To Do List:		
My Dashboard	Your to Do List: No Accommodation Requests Found		
 My Profile 	You have not submitted any accommodation requests for the current term. Please remember to request your accommodations		
> Two Factors Authentication	after you register your classes.		
SMS (Text Messaging)	If you have any questions, please contact our office. Maricopa County Community College District		
Equipment Checked Out	Mancopa dounty community College District Office of Dicability Resources and Services		
 My Mailbox (Sent E-Mails) 	Glendale 623-845-3080 Chandler Gilbert 480-857-5188		
¥ My Accommodations	Estrella 623-935-8863 Gateway 602-286-8170, Maricopa Skill Center 602-238-4390		
> Information Release Consents	Mesa 480-461-7447 Paradise Valley 602-787-7171		
My Eligibility	Phoenix 602-285-7477 Rio Salado 490-517-8562		
List Accommodations	Scottzdale 480-423-6517 South Mountain 602-243-8395		
> Alternative Testing			
 Agreements with Instructors 	Select Accommodations for Your Class		
Any questions or concerns? Use the following contact Prome: (600) 731 - 6000 Send Email Address	Important Note 1. Ocurse may take up to 48 hours to display in the system after registering, please contact Disability Resources and Services. 2. Your ocurses might not display below if you are part of the course waiting list. 3. You are unable to select the checkbox from the list of ocurse below, that means you have submitted your request for accommodation request for the course. 4. If you we unable to select the checkbox from the list of ocurse below, that means you have submitted your request for accommodation request (change, cancel a request) scroll down until your course is displayed and select either modify request or cancel request. If you with to modify your accommodation request (change, cancel a request) scroll down until your course is displayed and select either modify request or cancel request. If you with to modify your accommodation request (change, cancel a request) scroll down until your course is displayed and select either modify request or cancel request. Image: Step 1: Select Class(es) Image: Step 1: Select Class(es) Image: Summer 2016 - YON 241.0002 - MIRENCAN SIGN LANGUAGE I (CRN: 10834) Summer 2016 - Set 100.0002 - MIRENCAN SIGN LANGUAGE I (CRN: 10834) Image: Spring 2016 - ARH 100.0002 - DIMEDICION TO ART (CRN: 13380) Spring 2016 - CSC 180AA.0002 - COMPUTER LITERACY (CRN: 13180)		
	Agreement to request accommodation language.		
	Step 2 - Continue to Customize Your Accommodations		
	LIST ACCOMMODATIONS FOR SPRING 2016		
	Refine Search Result: Search All		
	Refine Search		

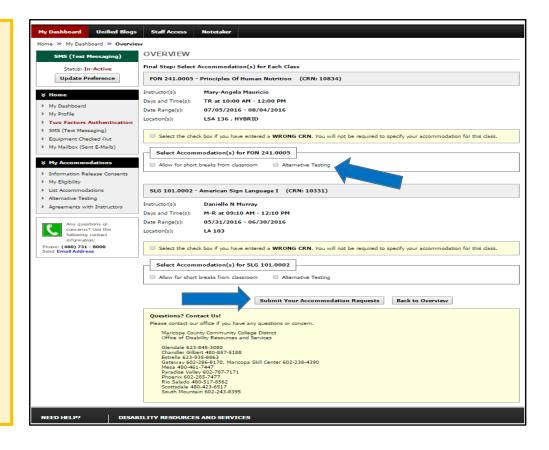
1. Select Accommodations

For each class you want particular accommodation

2. Make sure you click on:

Submit Your Accommodation Requests.

If you forget or want to remove an accommodation, you can always go back in to make changes.



- 1. DRS Advisor will review accommodations & email instructors and student
- 2. Contact DRS if you don't receive email by 2nd week of semester
- 3. Discuss with instructor specifics of accommodations, if needed

